

Here are some hints to help you prepare for a claim and ensure you have valuable information we need.

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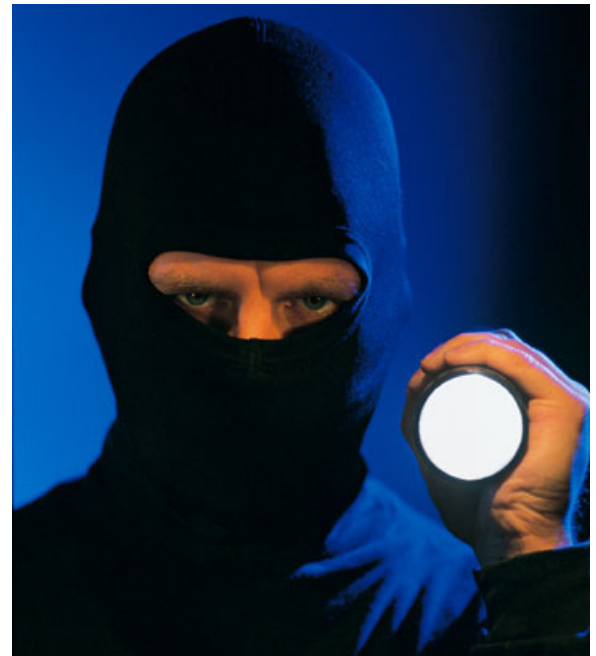
## Auto



- Become familiar with repair facilities in your area and the quality of the work they do. This can go a long way in expediting the repairs to your vehicle.
- Take periodic photos of the inside and outside of your vehicles to document their condition in the event of an unrecovered theft or total fire.
- Be aware you will owe your deductible to the repair facility when the repairs are completed.
- If you need a rental vehicle, verify with your agent that your policy does include coverage for this cost.

## Homeowners

- Document your personal property. This can be done in several ways: itemized lists, receipts, credit card bills and check copies will verify the age and price of the items. Photos and video tape are a fast and easy way to document all your personal property. Be sure to include everything in your closets and drawers.
- It is a good idea to give a copy of this information to your agent or place it in a safety deposit box in case you suffer a total fire loss.
- Keep your family photos and videos in a fire box. Store the box in a closet close to an exit where it can be removed quickly in the event of a fire. These precious memories can not be replaced by any insurance policy.
- Another good idea is to become familiar with the contractors in your area who you would trust to make repairs to your home.



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